

# How To Book A Class Step by step guide



Hi Ivi!

**15** Active Days

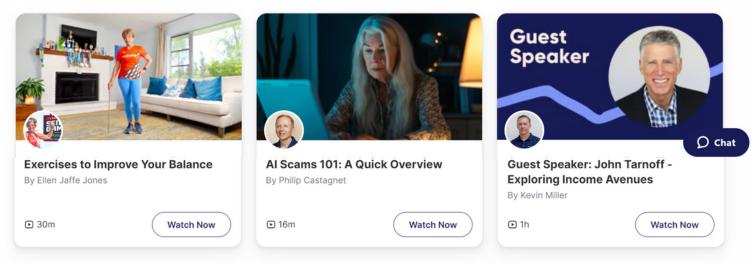
18 Classes Booked

1.1K Wellness Minutes

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#### Trending



#### Live and Starting Soon

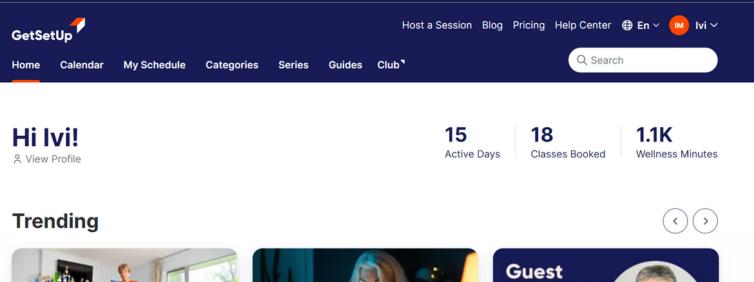






### Step 1 - Enter

Visit: www.getsetup.org/partner/indiana

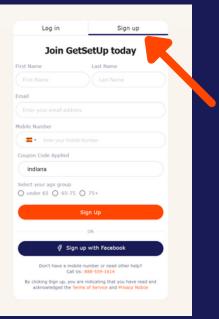




### Step 2 - Log In

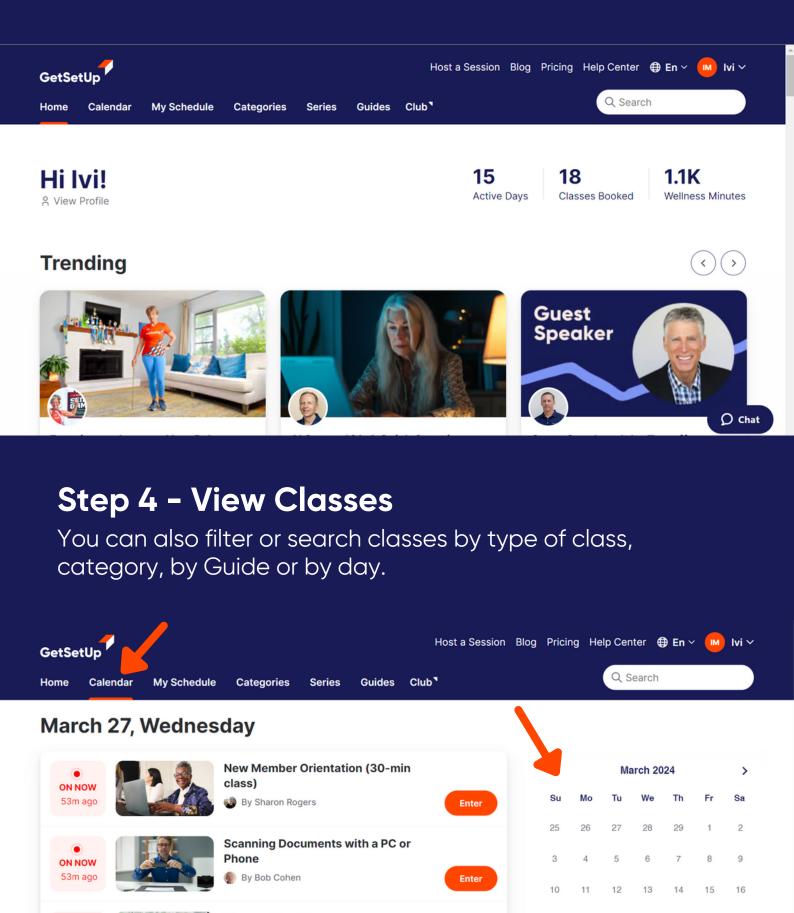
<u>Log In</u> if you already have an account and a password <u>Sign Up</u> to create a new account.

	Log in	Sign up
-	Log in to	GetSetUp
Mobile	Number	
	Enter your Mobile Nur	
This field	d is required	
Coupe	on Code Applied	
in	diana	
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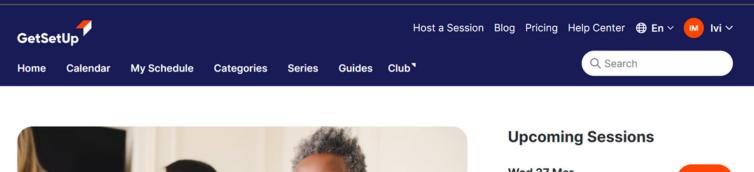
### Step 3 - Home Page

Once you have successfully logged in you can see your personalized homepage, highlighting trending classes, classes that are live and starting soon, as well as popular series of classes.

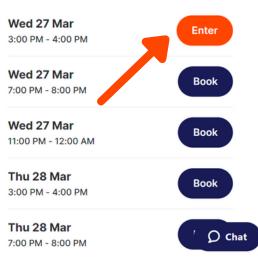


# **Step 5 - New Member Orientation**

A great place to start is with the New Member Orientation Class. We give you a tour of the website, go over class offerings and show you how to book your first class.







### Step 6 - Book A Class

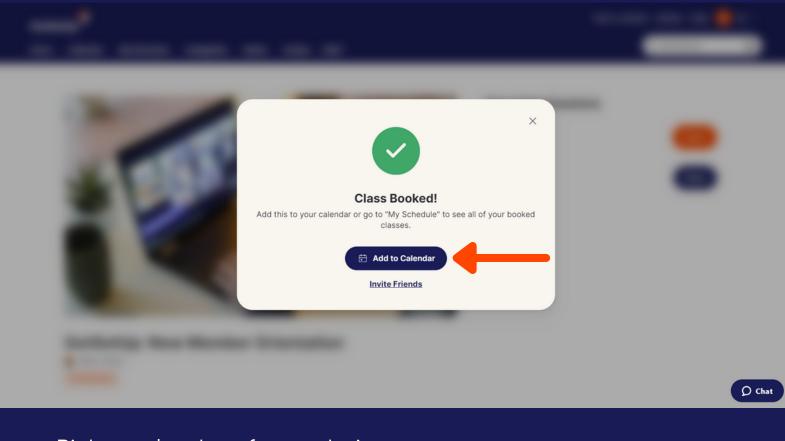
When you are ready to book a seat in the class:

- Go to the right-hand side of the page.
- Click the button next to your chosen date and time.
- All times are shown in your local time zone.

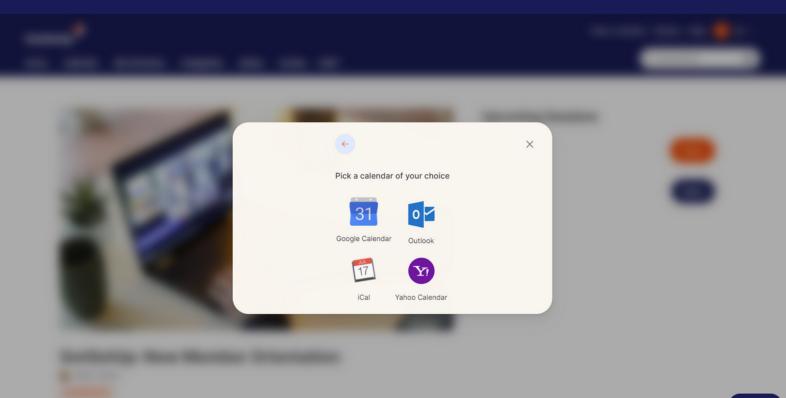


### Step 7 - Add Class To Your Calendar

Once your class is confirmed you have the option to add the class to a calendar of your choosing.

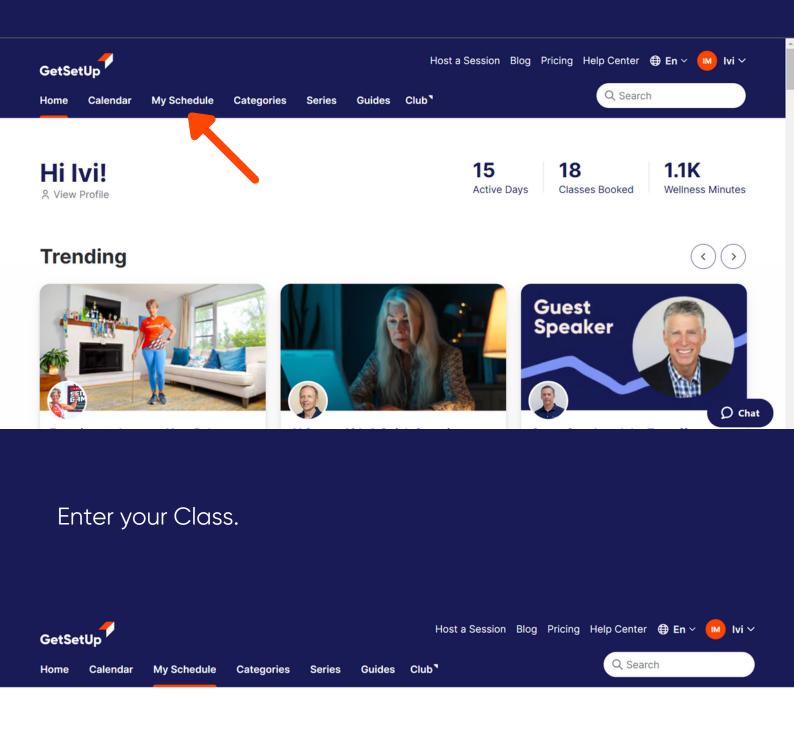


### Pick a calendar of your choice.



# **Step 8 - Launch Your Class**

In the navigation, find My Schedule



#### March 27, Wednesday

7:00 PM Today



New Member Orientation (30-min class)

Enter

# **Email Reminders**

After you book a class, you will receive a **Booking Confirmation** and a **1 Hour Reminder** email.

Both emails have an orange button in it that says **Join Class** or you can launch directly from your **My Schedule** section on the **Classes** tab.

Click the **Join Class** button within 5 minutes of the class start time to join. We look forward to seeing you in class!

# Where to Find Help

### Visit the Need Help Page

Click on the **Menu** button with the 3 dots on the left of the GetSetUp website and select the **Help** option.

### Chat

In the bottom right-hand corner of the website you wil see this icon. You can click to start a live chat with one of our specialists.



### **Phone & Email**

You can call our Learner Support phone line for help at (888) 559-1614. Feel free to send an email to **help@getsetup.io**.

#### **New Member Orientation**

This is a great starter class to learn how to navigate the GetSetUp website, book a class, and learn more about class offerings.